

**CITY OF RENO**  
Quarterly Privileged License Renewal Application

LICENSE NUMBER: Q \_\_\_\_\_  
BUSINESS NAME: \_\_\_\_\_  
LICENSEE NAME: \_\_\_\_\_  
BUSINESS LOCATION: \_\_\_\_\_  
MAILING ADDRESS: \_\_\_\_\_

Last day to pay without penalty:  
15 DAYS AFTER EXPIRATION DATE

Prepaid Renewals are subject to  
adjustments in the event of rate  
increases

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**This application and payment must be received within 15 days after the expiration date or a 50% Penalty will be assessed. License Fee and Penalty must both be paid and entire form completed before next quarterly license will be issued. The information you provide is subject to audit. Any underpayment of fees is also subject to the 50% penalty.**

**PLEASE READ INSTRUCTIONS ON REVERSE SIDE BEFORE COMPLETING.**  
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Charge Description	Current Units	Fee Per Unit	Amount
Bar		412.50	\$
Alcohol Manufacturing		247.50	\$
Adult Interactive Cabaret		550.00	\$
Add On Cabaret		137.50	\$
Alcohol Catering		275.00	\$
Auctioneer		210.00	\$
Brew Pub and Bar		660.00	\$
Beer Bar		165.00	\$
Brew Pub/Beer Bar		412.50	\$
Cabaret		550.00	\$
Dining Wine and Beer		165.00	\$
Dining Room Alcohol		412.50	\$
Escort Bureau		105.00	\$
Escort Independent Contractor		105.00	\$
Extra Bar		275.00	\$
Extra Bartender		27.50	\$
Fraternal Liquor		165.00	\$
Outcall Entertainer		105.00	\$
Outcall Entertainment Service		105.00	\$
Peddler Non Local		40.00	\$
Packaged Liquor		412.50	\$
Packaged Beer		137.50	\$
Peddler/Local		40.00	\$
Temporary Merchant		0.00	\$
Wholesale Liquor		412.50	\$
Wholesale Beer		247.50	\$

**TOTAL – PRIVILEGED LICENSE FEES DUE (add subtotals)**      \$      \_\_\_\_\_

PENALTY (if paid after grace period, 50% of Fees Due)      \$      \_\_\_\_\_

**TOTAL AMOUNT DUE – Send check for this amount.**      \$      \_\_\_\_\_

Be sure to include account number on check.

**Keep a copy of this form for your records.**

## INSTRUCTIONS

*Please read before completing form.*

1. Verify all printed information on reverse side, and make any changes or corrections as necessary.
2. Complete reverse side of form, filing in the number of items for each activity. Calculate the license fees due for each activity, and subtotal for each category.
3. Total the license fees for each category and enter in the spaces indicated.
4. Compute any penalty due and enter in the designated space on the reverse side.
5. Calculate Total Amount Due.
6. Complete remainder of form, sign, and date.
7. Mail completed form and check (be sure to include your account number on your check) for Total Amount Due to:

**City of Reno**  
**Business License Renewals**  
**One East First Street**  
**PO Box 1900**  
**Reno, NV 89505**

### BUSINESS STATUS:

Federal Tax Identification Number (EIN or SSN) : \_\_\_\_\_

Business has been sold. Date sold: \_\_\_\_\_

Name and Address of new owner:

\_\_\_\_\_  
\_\_\_\_\_

No longer in business in Reno. Date out of business: \_\_\_\_\_

Other changes (legal status, owners/officers, new locations, mailing address, phone numbers, etc). Please include old and new information below or on an attached sheet and mail in with this form, or contact the City License Office at **(775) 334-2090** to obtain the proper forms.

### CERTIFICATION

I hereby declare this application has been examined by me as of this date and to the best of my knowledge and belief is true and correct.

Licensee Signature \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Phone \_\_\_\_\_